

JOB DESCRIPTION

RACE COMMITTEE/COMPETITION CHAIRPERSON

Main Duties: Race Calendar
 Race Day Briefings
 All permit and SRA sanctioning conditions

Prior to July of each year, the dates and where possible venues for series days and the Queensland Titles event need to be set for the next season. All other ski races and major events need to be taken into account so they do not clash where possible.

Prior to each race event:

- If possible hold a pre race meeting on the weekend prior to the race with all race committee members
- Check all equipment is functional and permit conditions can be met

Race Day Duties:

- Welcome all competitors and discuss the day's format
- Organise volunteers for course boat crews or allocate assignment of crews from competing teams (must be members or associate members of Ski Racing Qld)
- Ensure the competition course is set making sure all governing regulations and distances are adhered to
- Make sure the course is safe and within the regulations set by the relevant sanctioning bodies, usually Waterways, Qld Transport, Harbour master, Ski Racing Australia.
- In conjunction with the designated safety officer conduct the event safety briefing for all competing drivers and observers and skiers
- Conduct a role call to make sure all competitors are in attendance
- Make sure all competitors receive a briefing sheet
- Make sure all competitors sign in and out of the briefing
- In most cases all competitors will be alcohol breath tested
- Read the briefing sheet to all competitors slowly and clearly making sure everybody understands all aspects of the race procedures for the day's events, ask for any questions
- Hand over to the race controller or the committee person who set the course to do a course briefing
- Introduce the Chief Judge and ask if he/she has anything they want to say to the competitors
- Advise all competitors of the start time for the first race then hand over control to the Race Controller
- Be available for adjudication when required by the Chief Judge
- Brief the first aid/emergency services team/ambulance officer on their placement and duties for the event, as required by SRA, s sanctioning permit