

JOB DESCRIPTION

RACE CONTROLLER

Main Duties: Race Day Operations
 Race Day Briefings
 Course Boats and Crews are ready.

Prior to each race event:

- Liaise with the Race Co-Ordinator and Race Director with regards to the permit requirements and make yourself fully aware of these for race Day.
- Check with Equipment Officer that all resources will be available on Race Day.

Race Day Duties:

- Welcome all competitors and discuss the day's format
- Organise volunteers with Race Day Co-Ordinator for course boat crews or allocate assignment of crews from competing teams (must be members or associate members of Ski Racing Qld)
- With Race Day Co-Ordinator - Ensure the competition course is set making sure all governing regulations and distances are adhered to.
 - Make sure the course is safe and within the regulations set by the relevant sanctioning bodies, usually Waterways, Qld Transport, Harbour master, Ski Racing Australia.
- In conjunction with the designated safety officer conduct the event safety briefing for all competing drivers and observers and skiers
- Conduct a role call to make sure all competitors are in attendance
- Make sure all competitors receive a briefing sheet
- Make sure all competitors sign in at the briefing
- In most cases all competitors will be alcohol breath tested
- Read the briefing sheet to all competitors slowly and clearly making sure everybody understands all aspects of the race procedures for the day's events, ask for any questions
- Hand over to the Race Co-Ordinator or the committee person who set the course to do a course briefing.
- Introduce the Chief Judge and ask if he/she has anything they want to say to the competitors
- Advise all competitors of the start time for the first race.
- Be available for adjudication when required by the Chief Judge
- Brief the first aid/emergency services team/ambulance officer on their placement and duties for the event, as required by SRA's sanctioning permit